

BIGFORK FIRE DISTRICT TRUSTEE

Meeting Minutes

March 28th, 2023

5:30pm

Trustees: Dan Elwell, Gary Wilson, Robert Borges

Absent Trustees: Seth Price, Andrew Sliter

Guests: Chief-Jeremy Patton, Joseph Bakker, Madeline Dalimata, Cams Rinehart, EMT Student

*Meeting was recorded

1. **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE** at 17:31
2. **GENERAL PUBLIC COMMENT** * There was no general public comment.
3. **CONSENT AGENDA**
 - A. Approval of Agenda as Presented
 - B. Approval of Purchase Orders:
 - C. Approval of Meeting Minutes for February 28th, 2023 as Presented.
 - D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented- For February 2023.
 - E. Approval of Resignation – AF and PW
 - F. Approval to Hire JB as Part-time FF/EMT
 - G. Approval to Hire AP as Resident FF

A motion to accept the consent agenda A, B, C, D, E, F, G, Borges (1st) Wilson (2nd), no comments, all in favor, none opposed. *See green sheet for details of each line item.
4. **ITEMS FOR REPORT**
 - A. **Fire Chief's Report** * See attached report from Chief Jeremy Patton
5. **UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS****See green sheet for details of each line item.
 - A. **Apparatus Update – New Engine and Tender:** Possibly May-June before new engine arrives. Tender discussion, Borges is not interested in military surplus equipment to build a tender. Elwell asked for a complete list of options for tenders for next month's agenda.
 - B. **New Station Update:** Chief spoke to ThinkOne today, they'll be reaching out to the DOT again. The Board wants something in writing, for an approved approach.
 - C. **Backup Power Generator Selection Committee Update:** Committee received a couple bids and recommends Stillwater Electric 100kW generator for \$77,700. A motion to accept Stillwater Electric 100kW generator, Borges (1st) Wilson (2nd), no comments, all in favor, none opposed.
 - D. **Finance Committee Update:** Wilson states a budget has been put together, will be some adding and subtracting down the road.

6. **NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS***See green sheet for details of each line item.

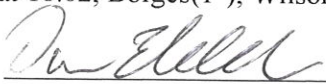
A. Discussion/Approval of Purchase of Aluminum Cap and Cargo Glide for

Command Rig: There will be a price increase of 8% on April 1st, \$6,455 is current total and Chief is asking for price authorization up to \$7,000 or \$7500. Money will come from misc. tools and equipment since it is two different items under the \$5,000.00 threshold for CIP. It was discussed that we will be over on that line item but not overall budget. A motion to approve purchase for up to \$7,500.00, Borges (1st) Wilson (2nd), no comments, all in favor, none opposed.

B. Performance Evaluation for Fire Chief: Requesting it to be tabled until the next meeting, since two board members haven't turned in reports yet.

7. **Convene into Closed Session Pursuant to MCA 2-3-203 (3)**: Board did not go to closed session.
8. **Reconvene into Open Session:** Board did not go to close.
9. **GENERAL PUBLIC COMMENT** * There was no general public comment.
Elwell will not be here May 30th. DOT is doing road work from ice box canyon down to mm44 and to the swan soon. Next meeting 25th of April.
10. **Motion to Adjourn:** at 18:02, Borges(1st), Wilson (2nd), no comments, all in favor, none opposed.

Minutes Approved:

 , Trustee.

Meeting Recorded - ^{Madeline} ~~Dallanata~~ , Recorder

BIGFORK FIRE DISTRICT TRUSTEE

"GREEN SHEET"

March
~~February~~ 28th, 2023

CONSENT AGENDA

- A. Approval of Agenda as Presented
- B. Approval of Purchase Orders: None to approve
- C. Approval of Meeting Minutes for February 28th, 2023 as Presented.
- D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented-For February 2023.
- E. Approval of Resignation – AF and PW: Ashton Folkman resigned because he is starting his 2 year mission with the LDS church and has plans to return to Bigfork after his mission is complete. Patrick Wallen was one of our resident FF who got hired on full-time with Williston Fire.
- F. Approval to Hire JB as Part-time FF/EMT: Jessie Barreto has been a volunteer with Bigfork Fire and has completed most of her task books and will be eligible to cover shifts soon.
- G. Approval to Hire AP as Resident FF: Alexander Parker has applied to fill the vacancy for the residential FF position. I recommend that he be hired pending background, drug test, and physical assessment results.

ITEMS FOR REPORT

- A. Fire Chief's Report

UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. Apparatus Update – New Engine and Tender: I emailed out the update about not receiving the new engine until later in May or June (a 6–8-week delay).
- B. New Station Update: I have not received any new information from ThinkOne other than the email chain from previous conversations they had with MDOT.
- C. Backup Power Generator Selection Committee Update:
- D. Finance Committee Update

2. NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. Discussion/Approval of Purchase of Aluminum Cap and Cargo Glide for Command Rig: Recently, the command rig was switched to the Ford from the Ram. This will allow a topper/cap to be utilized (this was not an option on the Ram). The cost of the cap painted black, equipped with lighting, backup camera and tool boxes is approximately \$4135.00 installed. The cost of the Cargo Glide is approximately \$2320.00 installed. This can be purchased from the budget line-item Miscellaneous Small Tools and Equipment. The budget line-item will be over the budgeted amount slightly, but the overall supplies will remain significantly under budget.
- B. Performance Evaluation for Fire Chief

BIGFORK FIRE DEPARTMENT
Originated by Jeremy Patton / District Board

MAR 28 2023

Chief JP Date 3/28/23
Trustee DE Date 3/28/23